

ISACA Chapter Annual Report

The Membership Board designed this Chapter Annual Report for all ISACA chapters to complete and return to ISACA International. This process is meant to be as painless a task as possible, while ensuring that good governance is in place and that all chapters support and protect the ISACA brands. We know chapter leaders are volunteers and are very busy, therefore this report is designed to be succinct, easy to complete, and multi-functional, eliminating the need for complete of separate chapter award entries.

Simply click the gray boxes below and type the relevant information.

Completing and submitting this report within 30 days of your Annual General Meeting will enter your chapter in the K. Wayne Snipes Chapter Recognition Award judging process. Submitting copies of your newsletter with this report will also enter your chapter into the "Best Newsletter Award" competition. Since the report is to be completed at the time of your chapter's AGM, it can also serve as a reporting mechanism to the members of your chapter.

Chapter Name: Minnesota

Chapter Number: 007

Reporting Period: June 1, 2004 to May 31, 2005

Due date: 30 days after AGM

Governance Information

Date of Last AGM	05/19/2005
Number of Chapter Board Meetings	12
Date of Latest Audited Accounts	From June 1, 2003 To May 31, 2004
Please attach a copy of the latest auditor's certificate	
Prepared By	<input type="checkbox"/> Paid Third Party <input checked="" type="checkbox"/> Board Appointed Volunteer
Date of Last Election	05/19/2005

Your Current (Incoming) Chapter Board

Please show if any board members have a financial relationship (e.g. paid lecturing, administrative support, etc.) with the chapter and attach details in a separate memorandum. ***This does not include reimbursement of out-of-pocket expenses, speakers' gifts under US\$250 in value, and similar minor transactions.***

Position	Name	Financial Relationship if over US\$250?
President	Linda Dawson	None
President Elect	Mark Mathison	None
VP Academic Relations	Julie Paine	None
VP Administration	Chris Buse	None
VP Education	Eric Wion	None
VP Roundtables	Ted Wallerstedt	None
Treasurer	Mike Wilm	None
Secretary	Danielle Stariha	None
Director	Travis Finstad	None
Director	Nicholas Ryberg	None
Director	Scott Moser	None
Audit Committee	Brad Webb	None
Position	Name	Financial Relationship if over US\$250?

Certifications	Tom Tisthammer	None
Communication (Co-chairs)	Neal Dawson	None
Communication (Co-chairs)	John Kelcher	None

Chapter Statistics

<p>Number of chapter members at time of Annual General Meeting (AGM) 509</p>	<p>Current Calendar Year Chapter Dues Amount US \$30</p>
<p>Newsletter Produced? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please attach the last two issues of your newsletter to this report.</p> <p>Newsletter Method of Distribution (check all that apply)</p> <p>E-mail <input type="checkbox"/> Regular Mail <input type="checkbox"/> Posted on Website <input type="checkbox"/></p> <p>If other please specify:</p> <p>Frequency of Newsletter distribution?</p> <p>Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/></p> <p>If other, please specify:</p>	<p>Does your chapter have a website?</p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, what is the URL? http://www.mnisaca.org/</p> <p>How often is your web site updated?</p> <p>Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/></p> <p>If other please specify: As Needed.</p> <p>Are your bylaws posted on your web site?</p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>Does your web site include job postings?</p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>

CISA and CISM Statistics

<p>Did you run a CISA Promotion/Marketing Event in the past year?</p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>Comments: We did do a mailing in 2005 and held a CISA Recognition Event on 12/16/2004. We also promoted the CISA at an annual student accounting and auditing conference.</p> <p>If Yes, how many people attended your chapter's CISA Promotion Event? 42 people attended our CISA/CISM Recognition Event. Over 400 students, faculty, and exhibitors attended the accounting and auditing conference.</p> <p>Did you run a CISA review course in the past year?</p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>Comments:</p> <p>If Yes, how many people attended your chapter's CISA review course? 23</p>	<p>Did you run a CISM Promotion/Marketing Event in the past year?</p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>Comments: In conjunction with our CISA activities, we did a mailing in 2005 and held a CISM Recognition Event on 12/16/2004.</p> <p>If Yes, how many people attended your chapter's CISM Promotion Event? 42 people attended our CISA/CISM Recognition Event.</p> <p>Did you run a CISM review course in the past year?</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>Comments:</p> <p>If Yes, how many people attended your chapter's CISM review course?</p>
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Chapter Event* Summary (add additional sheets if necessary):

The below information is used for K. Wayne Snipes Award determination.

Date	Target Audience (assurance, security, IT governance)	Total Attended	CPEs	Topic and Speaker	Comments	Member Fee	Non Mem Fee	City or cities of event	Online Registration ?
08/19/04	Assurance, Security	26	1	Roundtable - Intrusion Detection Systems		\$0	\$0	Twin Cities	N
8/25/2004	Assurance	4	2	IT Audit Leader Roundtable - Training		\$0	\$0	Twin Cities	N
9/16/2004	Assurance	18	2	Roundtable - Electronic Workpapers/Audit Automation		\$0	\$0	Twin Cities	N
9/20-21/04	Assurance	14	16	Performing an IT Cost Management Audit		\$400	\$450	Twin Cities	N
9/28/2004	Assurance	700	0	7th Annual Accounting & Auditing Student Conference		?	?	Twin Cities	N
10/21/2004	Assurance, Security	31	2	Roundtable - Identity Management		\$0	\$0	Twin Cities	N
10/21/2004		39	0	Social Event		\$0	\$0	Twin Cities	N
11/18/2004	Assurance, Security	14	2	Roundtable - Anatomy of a Phishing Attack		\$0	\$0	Twin Cities	N
12/8/2004	Assurance	0	2	IT Audit Leader Roundtable - Staffing & SOX		\$0	\$0	Twin Cities	N
12/16/2004	Assurance, Security	29	2	Roundtable - Auditing Databases		\$0	\$0	Twin Cities	N
12/16/2004		42	0	Social Event & CISA/CISM recognition		\$0	\$0	Twin Cities	N
1/20/2005	Assurance, IT Governance	30	2	Roundtable - Business Continuity Management		\$0	\$0	Twin Cities	N
3/14-15/05	Assurance	25	16	Introduction to IT Auditing		\$450	\$450	Twin Cities	N
3/16/2005	Assurance, Security	22	2	IT Audit Leader Roundtable - Strategies for Auditing Web Applications		\$0	\$0	Twin Cities	N
3/16/2005	Assurance, Security	38	2	Roundtable - Voice over IP Security and Controls		\$0	\$0	Twin Cities	N
3/16/2005		61	0	MN Chapter 30th Anniversary Party		\$0	\$0	Twin Cities	N
3/17-18/05	Assurance, Security	5	16	Auditing Cisco Routers		\$450	\$500	Twin Cities	N
4/11-15/05	Assurance, Security	11	40	The Ultimate Network Penetration Class		\$1,595	\$1,595	Twin Cities	N
4/11-12/05	Assurance, Security	25	16	Control & Security of Windows 2003		\$450	\$450	Twin Cities	N
4/11-12/05	Assurance, Security	20	16	Computer Forensics for Security & Audit Professionals		\$450	\$450	Twin Cities	N

4/13-14/05	Assurance, Security	23	16	Control & Security of Oracle		\$450	\$450	Twin Cities	N
4/13-14/05	Assurance, Security	21	16	Control & Security of Web Applications		\$450	\$450	Twin Cities	N
4/23, 5/7, 5/16	Assurance	23	24	CISA Review Course		\$300	\$350	Twin Cities	N
5/19/2005	Assurance, Security	17	2	IT Audit Leader Roundtable - Information Security		\$0	\$0	Twin Cities	N
5/19/2005	Assurance, Security	36	2	Roundtable - Live Hacking Workshop: Top Web App Attack Methods and How to Combat Them		\$0	\$0	Twin Cities	N
5/19/2005	Assurance, Security	37	2	Annual Meeting		\$50		Twin Cities	N

* Does not include Chapter Board meetings

Chapter Involvement

		Comments/Details
Is your chapter involved in the CISA Item Writing Program?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Is your chapter involved in the CISM Item Writing Program?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Does your chapter contribute funds to ITGI?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	\$1,000 at the 2005 Global Leadership Conference in Las Vegas on April 23, 2005.
Is your chapter involved in other research work?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Is your chapter involved in actively promoting student membership?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	At the Annual Accounting & Auditing Student Conference.
Is your chapter involved in the University Advocate Program?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	We have one advocate, but plan to pursue this more.
Does your chapter have new member and retention initiatives in place?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Personal letters are sent to all new members and they are specifically invited to all events.

Chapter Involvement with Other Professional Organizations

Organization	Details
Accountancy Body	Work with CPA, MAPA, GFOA, and IIA to hold an annual Accounting & Auditing Student Conference.
Computer Society	
DPMA	
IIA	IIA Twin Cities Chapter – Hold an annual Accounting & Auditing Student Conference, have an agreement with them permitting their members to attend ISACA Technology roundtables

ISSA	Currently working with ISSA and ISFA to host a joint Security Conference in 2006 in the Twin Cities.
Other	

How has the chapter become more valuable to its members?

1	Provided a good mix of roundtables and training seminars.
2	Establishment of IT Audit Director roundtable/forum.
3	Provided some "social only" events for our members last year. A forum to network is something that was lacking in our community.

Please list any special achievements of which your chapter is especially proud:

Our Accounting and Auditing Student Conference is something that we believe should be a national model. We host this event jointly with 5 other professional organizations (IIA, CPA Society, IMA, MAPA, and GFOA). Our goal is to offer a forum where current and potential students can learn about the vast array of accounting and auditing career opportunities. Now in our 8th year, the event draws students and faculty from approximately 35 colleges and universities. We provide a forum where these students and faculty can network with a wide array of exhibitors from both the public and private sector, hear interesting speakers, and interact with recently hired graduates in closed-door breakout sessions. We had over 40 companies in the Twin Cities exhibited so that college students could learn about exciting career opportunities. Last year, we had approximately 700 people attend the event. Check it out at www.studentconf.org.

Please indicate any financial marketing assistance received from ISACA Headquarters in the past year:

CISA/CISM exam marketing – mail costs = \$95.30.

Were approved for:

- Membership Program - up to US \$500
- CISA Program - up to US \$500
- CISM Program - up to US \$500

Recommendations or questions for ISACA International / Key Boards:

1. Send membership dues income to chapters via ACH instead of wire transfer. It's cheaper.
2. Provide centralized web hosting for the chapters, similar to what the IIA does.
3. Provide a standard Chapter Management System (CMS) for managing the chapter (tracking membership, events, accounting, etc.).
4. Ideally, would like to be able to electronically take the CISA/CISM exams at a certified testing facility (i.e., Sylvan Learning Center) at any time and get the results immediately. Another possibility would be able to pass the exam in parts like the CPA or CIA exams.
5. Establish group memberships similar to IIA.
6. More detailed information regarding IS Auditing career roles and responsibilities on the Int'l Website.

Please attach the following pages to completely answer the items on this form:

- | | |
|--|---|
| 1) Latest auditor's certificate or signature page | 3) Newsletter (if produced) |
| 2) Financial relationship details (if any) | 4) Any additional pages of information |

Respectfully submitted by:

Name: **Travis Finstad**

Chapter Position Held: **President 2004-2005**

Date: **6/6/2005**

For ISACA International use only:

Date received: