

ISACA Chapter Annual Report

The Membership Board designed this Chapter Annual Report for all ISACA chapters to complete and return to ISACA International. This process is meant to be as painless a task as possible, while ensuring that good governance is in place and that all chapters support and protect the ISACA brands. We know chapter leaders are volunteers and are very busy, therefore this report is designed to be succinct, easy to complete, and multi-functional, eliminating the need for complete of separate chapter award entries. **Simply click the gray boxes below and type the relevant information.**

Completing and submitting this report within 30 days of your Annual General Meeting will enter your chapter in the K. Wayne Snipes Chapter Recognition Award judging process. Submitting copies of your newsletter with this report will also enter your chapter into the "Best Newsletter Award" competition. Since the report is to be completed at the time of your chapter's AGM, it can also serve as a reporting mechanism to the members of your chapter.

Chapter Name: Minnesota

Chapter Number: 07

Reporting Period: June 1, 2005 to May 31, 2006
date: 30 days after AGM

Due

Governance Information

Date of Last AGM: May 25, 2006	Date of Last Election: May 25, 2006
Number of Chapter Board Meetings: 13	
Does your chapter have a privacy policy posted on your chapter web site? (Visit www.isaca.org to view the ISACA International privacy policy.)	
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Date of Latest Audited Accounts	
From June 1, 2005 To May 31, 2006	
Does your chapter require board members to sign a "Willingness to Serve" form?	
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Please attach a copy of your chapter's most recent auditor certificate, verification letter or inspection of accounts letter.	
Prepared By <input type="checkbox"/> Paid Third Party <input checked="" type="checkbox"/> Board Appointed Volunteer	

Your Current (Incoming) Chapter Board

Please show if any board members have a financial relationship (e.g. paid lecturing, administrative support, etc.) with the chapter and attach details in a separate memorandum. ***This does not include reimbursement of out-of-pocket expenses, speakers' gifts under US\$250 in value, and similar minor transactions.***

<i>Position</i>	<i>Name</i>	<i>E-mail</i>	<i>Business Phone</i>	<i>Financial Relationship if over US\$250?</i>
President	Mark Mathison	mark.mathison@state.mn.us	651-296-2103	None
Vice President	Ted Wallerstedt	twallers@tcfbank.com	612-661-7326	None
Director	Travis Finstad	Travis.E.Finstad@wellsfargo.com	612-667-8075	None
Director	Chris Buse	chris.buse@state.mn.us	651-201-1200	None
Director	Mark Petersen	Marpetersen@deloitte.com	612-397-4187	None
VP of Administration	Linda Dawson	LFDawson1@mmm.com	651-737-2299	None
VP Education	Eric Wion	eric.wion@state.mn.us	651-296-8133	None
VP Academic Relations	Julie Paine	jpaine@deloitte.com	612-397-4254	None
VP Roundtables	Pete Stack	Pete.Stack@hudson.com	612-599-0252	None

Treasurer	Mike Wilm	Michael.J.Wilm@wellsfargo.com	612-667-6723	None
Secretary	Danielle Stariha	danielle.stariha@gandermountain.com	651-325-4509	None
Other Board Members				
<i>Position</i>	<i>Name</i>	<i>E-mail</i>	<i>Business Phone</i>	<i>Financial Relationship over US\$250?</i>
CISA Coordinator	Tom Tisthammer	Thomas.Tisthammer@gmacrfc.com	952-857-8549	None
CISM Coordinator	Tom Tisthammer	Thomas.Tisthammer@gmacrfc.com	952-857-8549	None
Communication	John Kelcher	John.Kelcher@state.mn.us	651-296-8027	None
Communications	Neal Dawson	neal.dawson@mpls.frb.org	612-204-5763	None
Audit Committee	Brad Webb	brad.webb@wellsfargo.com	612-667-9233	None

Chapter Statistics

Total number of chapter members at time of your most recent Annual General Meeting (AGM) 58	Current Calendar Year Chapter Dues Amount US \$35
Newsletter Produced? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, please attach the last two issues of your newsletter to this report. Newsletter Method of Distribution (check all that apply) E-mail <input type="checkbox"/> Regular Mail <input type="checkbox"/> Posted on Website <input type="checkbox"/> If other please specify: Frequency of Newsletter distribution? Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> If other, please specify:	Does your chapter have a website? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, what is the URL? http://www.mnisaca.org/ How often is your web site updated? Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> If other please specify: Are your bylaws posted on your web site? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Does your web site include job postings? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

CISA and CISM Statistics

Did you run a CISA Promotion/Marketing Event in the past year? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Comments: We held two CISA recognition events: One on 11/8/05 and one 5/25/06. We also promoted the CISA at an annual student accounting and auditing conference on 9/29/05 and at a first annual joint security conference with ISSA and ASIS, on May 17 & 18, 2006. If Yes, how many people attended your chapter's CISA Promotion Event? Did you run a CISA review course in the past year? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Did you run a CISM Promotion/Marketing Event in the past year? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Comments: We held two CISM recognition events: One on 11/8/05 and one 5/25/06. We also promoted the CISM at a first annual joint security conference with ISSA and ASIS, on May 17 & 18, 2006. If Yes, how many people attended your chapter's CISM Promotion Event? Did you run a CISM review course in the past year? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
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Comments: **We held two review classes: Fall 2005 and Spring 2006**

If Yes, how many people attended your chapter's CISA review course?

Fall 2005: 16

Spring 2006: 16

Comments: **We held two review classes: Fall 2005 and Spring 2006.**

If Yes, how many people attended your chapter's CISM review course?

Fall 2005: 3

Spring 2006: 5

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Chapter Event* Summary (attach additional sheets if necessary):

Date	Target Audience (assurance, security, IT governance)	Total attended	CPEs	Topic and Speaker (if multi-track seminar, say "multi-track")	Comments	Member Fee	Non Mem Fee	City or cities of event	Online Registration?
8/18/05	Assurance			Identity Management roundtable		0	0	Twin Cities	yes
9/20/05	Assurance			IT Leaders roundtable and social event and IT Technical roundtable		0	0	Twin Cities	yes
10/20/05	Assurance			Business Continuity and the Auditor roundtable		0	0	Twin Cities	yes
10/24/05	Security	17		Network Security Bootcamp for IT Auditors		1400	1500	Twin Cities	yes
11/8/05	Assurance	32		CISA / CISM Recognition Luncheon		25	25	Twin Cities	yes
11/17/05	Security			Auditing Cryptography roundtable		0	0	Twin Cities	yes
12/6/05	Assurance			IT Leaders rountable, IT Technical roundtable and social event		0	0	Twin Cities	yes
12/15/06	Security			Forensics Auditing roundtable		0	0	Twin Cities	yes
1/19/06	Security			Controlling Admin Access roundtable		0	0	Twin Cities	yes
2/16/06	Security			Auditing Physical Security roundtable		0	0	Twin Cities	yes
3/23/06	Assurance			Payment Card Ind. Standard roundtable, Problem Leaders Face roundtable and social event		0	0	Twin Cities	yes
4/20/06	IT Governance			Enterprise Risk Management roundtable		0	0	Twin Cities	yes
5/4, 5/6, 5/11, 5/18, 5/23, 5/30	Assurance	13		CISA / CISM Review course		300	350	Twin Cities	yes
5/25/2006	Assurance, Security	35		Annual Meeting and Boat Cruise		40	40	Twin Cities	yes
10/15, 10/20, 10/29	Assurance	35		CISA/ CISM Review Course		300	350	Twin Cities	yes
11/3,	Assurance	35		CISA/ CISM Review Course -		0	0	Twin Cities	yes

11/12, 11/17, 11/28, 11/29/ 11/30, 12/1, 12/2				continuation of October classes					
5/4, 5/6, 5/11, 5/18, 5/23, 5/30	Assurance	13		CISA / CISM Review course		300	350	Twin Cities	yes

* Does not include Chapter Board meetings

Chapter Involvement

		Comments/Details
Is your chapter involved in the CISA Item Writing Program?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Is your chapter involved in the CISM Item Writing Program?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Does your chapter contribute funds to ITGI?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	\$1,500 at the 2006 Global Leadership Conference in Orlando on May 6 & 7, 2006
Is your chapter involved in other research work?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Is your chapter involved in actively promoting student membership?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	At the Annual Accounting & Auditing Student Conference.
Is your chapter involved in the University Advocate Program?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	We have one advocate, but plan to pursue this more.
Does your chapter have new member and retention initiatives in place?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Personal letters are sent to all new members and they are specifically invited to all events. We hold three social events per year and have begun a process to survey prior members that did not renew their membership.

Chapter Involvement with Other Professional Organizations

Organization	Details
Accountancy Body	Work with CPA, MAPA, GFOA, and IIA to hold an annual Accounting & Auditing Student Conference.
Computer Society	
DPMA	
IIA	IIA Twin Cities Chapter – Hold an annual Accounting & Auditing Student Conference, have an agreement with them permitting their members to attend ISACA Technology roundtables
ISSA	Partnered with the Minnesota ISSA to jointly sponsor, with other security organizations, a first annual Secure360 conference in St. Paul, MN.
Other	In addition with the Minnesota ISSA, we partnered with ASIS, ISFA, and BCPA to jointly sponsor a first annual Secure360 conference in St. Paul, MN.

How has the chapter become more valuable to its members?

1	Provided a variety of relevant roundtables and training seminars to technical members.
2	Provided a variety of relevant audit leader roundtables to audit management.
3	Provided social events, which encourage networking among our members.
4	Improved our website to provide our members with more useful and timely information, and developed a better means for event registrations.

Please list any special achievements of which your chapter is especially proud: We created a database for administrative purposes and provided a central repository of chapter leader resources, available from a secure section of our chapter's website.

Also, our Accounting and Auditing Student Conference is something that we believe should be a national model. We host this event jointly with 5 other professional organizations (IIA, CPA Society, IMA, MAPA, and GFOA). Our goal is to offer a forum where current and potential students can learn about the vast array of accounting and auditing career opportunities. Now in our 9th year, the event draws students and faculty from approximately 35 colleges and universities. We provide a forum where these students and faculty can network with a wide array of exhibitors from both the public and private sector, hear interesting speakers, and interact with recently hired graduates in closed-door breakout sessions. We had over 50 companies in the Twin Cities exhibited so that college students could learn about exciting career opportunities. Last year, we had over 500 students attend the event. Check it out at www.studentconf.org.

Please list any significant issues within your chapter that you would like to bring to the attention of ISACA International:

Please indicate any financial marketing assistance received from ISACA Headquarters in the past year:

We received \$1500 in reimbursements for marketing assistance (\$500 for membership, \$500 for CISA, and \$500 for CISM. In addition, we received \$233.77 reimbursement for a new banner logo for our conference display board.

Please list any recommendations or questions your chapter has for ISACA International / Key Boards:

- 1. Send membership dues income to chapters via ACH instead of wire transfer. It's cheaper.**
- 2. Provide centralized web hosting for the chapters, similar to what the IIA does.**
- 3. Provide a standard Chapter Management System (CMS) for managing the chapter (tracking membership, events, accounting, etc.).**
- 4. Ideally, would like to be able to electronically take the CISA/CISM exams at a certified testing facility (i.e., Sylvan Learning Center) at any time and get the results immediately.**

Please attach the following pages to completely answer the items on this form:

- | | |
|---|---|
| 1) Latest auditor's certificate or verification/
inspection of accounts letter | 3) Newsletter (if produced) |
| 2) Financial relationship details (if any) | 4) Any additional pages of information |

Respectfully submitted by:

Name: Linda Dawson

Chapter Position Held: VP Administration

Date: 6/25/2006

For ISACA International use only:

Date received: